

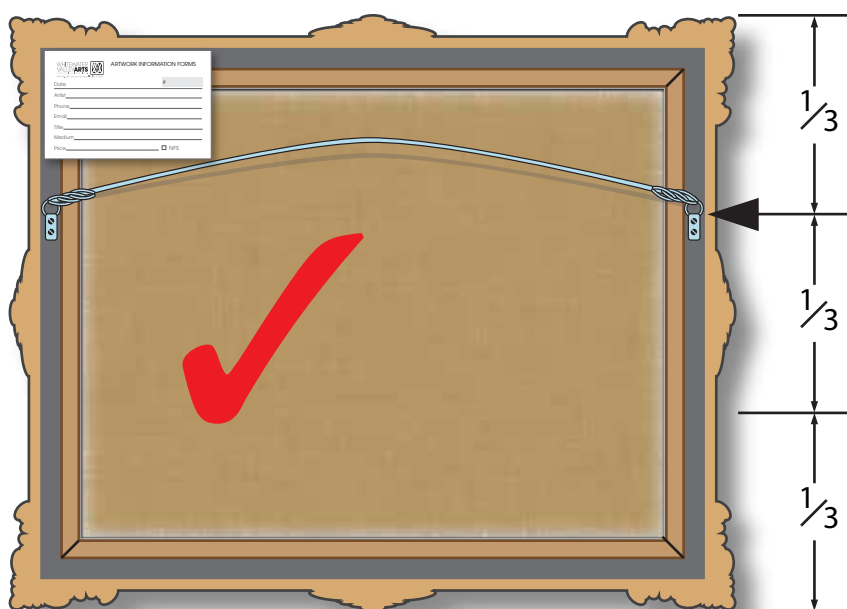
# ARTWORK EXHIBITION REQUIREMENTS



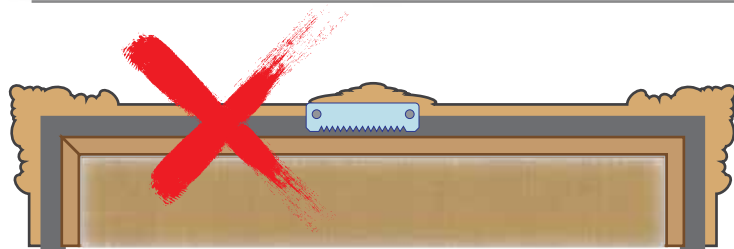
In order to display your Artwork properly, we need you to adhere to some specifications.

**1-Delivery:** Artworks for shows are normally due at the gallery the Monday before the Friday opening. Please make arrangements with the gallery in advance if you cannot make the deadline. In fairness to all our members we reserve the right to refuse additions after the show is set on the gallery walls.

**2-The Wire:** All work must be hung supported by wire. We suggest you install a wire one-third from the top of the piece (two thirds from the bottom) firmly and



securely. The supports should be straight and as flush to the back of the piece as possible to ensure proper hanging. Please check with the gallery if you need assistance with preparing your artwork for hanging. Let us know in advance if we can help you address any difficulty. We cannot be responsible for inferior hanging mechanism and have no liability for improper clips or wires.



**No sawtooth picture hangers or clips of any kind will be accepted.**

**3-The Form:** You must fill out two copies of the ARTWORK INFORMATION FORMS for every piece submitted. One of the forms needs to be secured to the back and upper left hand corner of artwork. The other copy is submitted for gallery cards, information for the public and our records as needed.

We have copies of the Artwork Information Forms at the gallery for your convenience. You can also print them out ahead of time from our website  
<http://wvartsa.com/archives/artwork-form.pdf>



ARTWORK INFORMATION FORM

402 Central Ave. Connersville, IN 47331

Date \_\_\_\_\_ # \_\_\_\_\_

Artist \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Title \_\_\_\_\_

Medium \_\_\_\_\_

Price \_\_\_\_\_  NFS



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